



Employment Opportunity Natoaganeg First Nation

Position Title: Child Coordinator

Program: Nignen Women's Shelter

Term: One year term with possible extension

Salary: Commensurate with education and work experience

Hours of Work: Monday to Friday, 37.5 hours weekly

Position Summary

The Child Coordinator at Nignen Women's Shelter plays a vital role in supporting children affected by domestic violence. This position is responsible for developing and implementing programs that provide a safe, nurturing, and healing environment for children residing in the shelter. The coordinator will work closely with families to assess children's needs, facilitate supportive services, and advocate for their well-being.

Responsibilities

- Develop and implement age-appropriate activities and programs that promote emotional healing, resilience, and growth for children residing at Nignen Women's Shelter.
- Provide trauma-informed support to children who have experienced domestic violence, helping them process their emotions in a safe environment.
- Provide guidance and support to parents and caregivers on child development, positive parenting, and trauma-informed care.
- Conduct individual and group activities and outings that focus on social-emotional learning, creative expression, and play therapy techniques.
- Work collaboratively with resident support workers and service providers to ensure a holistic approach to child and family support.
- Incorporate Indigenous cultural practices, including storytelling, traditional crafts, drumming, smudging, and language preservation, into child-centered programming to promote identity and healing.
- Partner with Indigenous elders, knowledge keepers, and cultural practitioners to provide culturally relevant experiences and mentorship for children.
- Support children in reconnecting with their culture by facilitating access to Indigenous ceremonies, teachings, land-based healing practices, and traditional knowledge-sharing.
- Utilize trauma-informed approaches rooted in Indigenous wisdom and holistic healing to address emotional, mental, and spiritual well-being.
- Assess the developmental and emotional needs of children and work with the parent to make appropriate referrals to counseling, educational resources, and healthcare services.

- Support the parent in advocating for children's rights and well-being in school, court, and other relevant settings.
- Organize family events, support groups, and educational opportunities to empower parents and caregivers.
- Support parents in facilitating the care of their children.
- Maintain accurate records of child services provided, ensuring confidentiality and compliance with Nignen's policies.
- Facilitate training and workshops for staff on child development, trauma-informed care, and best practices for supporting children exposed to domestic violence.

Qualifications and Experience

- Post secondary education in social sciences such as human service worker, social service community worker (an equivalent combination of training and experience may be considered)
- Experience working within First Nation communities and knowledge of culture and traditions
- Demonstrated understanding of the barriers, challenges, and the dynamics of violence against women, children and the 2SLGBTQQIA+ community
- Must be trained or willing to obtain training in CPR/ First Aid, and Non-violent crisis intervention
- Demonstrated ability to collaborate with the community, staff, and partner agencies
- Demonstrated commitment to strict client confidentiality
- Ability to meet the physical demands of the position
- Ability to speak the Mi'kmaq language is an asset
- Successful Criminal Record/Vulnerable Sector Checks
- Proven ability to work within a team environment with respect to professionalism, cooperation, sensitivity and cultural awareness

Special Requirements

- Successful Criminal Record/Vulnerable Sector Checks.
- Proven ability to work within a team environment with respect to professionalism, cooperation, sensitivity and cultural awareness.
- CPR Certification.
- Valid Driver's license and reliable transportation.
- Ability to speak the Mi'kmaq language is an asset.
- Non-violent Crisis Intervention training is an asset.

*Those interested in applying are asked to submit a resume demonstrating the required qualifications and competencies for the position. Please clearly reference competition **2025-WS-03** and forward to Careers@NatoaganegFirstNation.ca on or by **February 21st, 2025**. While we thank all who have applied, only those selected for an interview will be contacted.*